

*New Orleans Municipal Yacht Harbor Management Corporation*

**MINUTES OF THE BOARD OF DIRECTORS MEETING**

**June 14, 2010**

**First Baptist Church, 5290 Canal Boulevard, New Orleans, Louisiana**

John Manard, President, called the meeting to order and requested a roll call by Ashlyn Graves, Secretary.

Board of Directors Present:

Bill Brundige  
Doug Cunningham  
Charles Eshleman  
Ashlyn Graves  
Michael Liebaert  
John Manard  
Warner Tureaud

Board of Directors Absent:

Pat Bell  
Jennifer Medley  
Alva See  
Guy Williams  
A quorum was present.

The following amendments to the published agenda were proposed by a motion made by Mr. Brundige and seconded by Mr. Tureaud: New item 6 the 21 boathouses slated for restoration where information is needed but incomplete, 7 boathouse issue concerning plans and specifications, 8 slip lease renewal information and issues associated with it.

Action Items

1. On a motion of Mr. Tureaud, seconded by Mr. Eshleman, the board voted unanimously to approve the \$26,000.00 proposal from Mr. Tom Campbell of Hoover Tree Service to prune the 65 Live Oaks at West End Park. Mr. Campbell is preparing a second report on tree needs for 2011 that the board will use for budgeting purposes.
2. On a motion of Mr. Cunningham, seconded by Mr. Tureaud a formal resolution was passed thanking Cynthia Sylvain Lear, Deputy CAO, Pamela Sims Smith, Director of Department of Property Management, Courtney Bagneris, Assistant CAO, Lolita Isom, Chief Accountant, Pat Henry, Director of the French Market Corporation, former New Orleans City Council Member Shelley Midura, District "A" and her staff particularly her Chief of Staff, Mr. Seung Hong.
3. On a motion of Mr. Cunningham, seconded by Mr. Tureaud a formal resolution was passed thanking Pamela Sims Smith and the Department of Property Management for running the harbor area after Hurricane Katrina until the New Orleans Municipal Yacht Harbor Management Corporation was reconstituted.  
\*Notably Pernell R. Denet, Edwin Mazoue, Adrienne Recasner, Devine Williams and George Patterson.

4. On a motion of Mr. Brundige, seconded by Mr. Eshleman a resolution was passed to close out civil servant charge issues where the MYHMC was improperly charged for civil servants in some instances since Hurricane Katrina.
5. On motion of Mr. Eshleman, seconded by Mr. Tureaud the Board unanimously approved the purchase of automobile insurance from CNA in the amount of \$3,733.00 for a truck for the security officer.
6. On motion of Mr. Liebaert, seconded by Mr. Eshleman the board voted to extend the cure period to June 30, 2010 giving people more time to turn in applications, plans and specs and all related information necessary to evaluate the proposed restoration of the 21 boat houses still in blighted condition.
7. On motion of Mr. Liebaert, seconded by Mr. Eshleman the Board approved a resolution addressing place holder plans and specs whereas the boathouse owner produces MYHMC with boathouse plans, specs and related application paperwork with no intention of going forward with the modifications but instead intending to sell the boathouse. The resolution provides Option A and Option B. If neither option is met the Board of Directors of MYHMC has the right to cancel the lease but must vote on the issue in a public meeting.
8. On a motion by Mr. Eshleman, seconded by Mr. Tureaud a resolution was passed dealing with slip lease compliance. The resolution states that if a tenant has not turned in a new lease form and all required documents by June 30, 2010, tenant will lose their lease and Board will go to the wait list to fill the slip.

Report of the Executive Director:

1. Insurance: All has been renewed and is current.
2. Hurricane season preparations: Letters sent out to boat house owners, keep in touch with Levee District Web Site regarding gate closures in the event of a storm.
3. Marine debris: Place on website to report marine debris. You may also tie up debris and Lea can send a crew out to pick it up. We do not have someone on staff full time to pick up debris.
4. Oil spill boom: Contacted Homeland Security and City's Emergency Response Team so that we can be involved in any planning. City's plan is to prevent oil from coming into Lake Pontchartrain, Lake Borgne and Rigolets. Acquired 400 feet of hard boom we can put across entrance to harbor if necessary. We are now part of City's Response Plan.
5. Slip leases: See above
6. Purchase of truck: At Crescent City Ford- waiting on insurance. Will write check and pickup truck. Warner Tureaud will assist with any lights, logos, etc. Should have truck this week.

7. Boathouses: Rodents are a problem. City rodent control has placed traps in boathouse #93 and boathouse #1. Cats are a problem. SPCA has been contacted. Top of Boathouse #93 has been boarded up.
8. Update and issues with NOPD patrol: Recent wave of graffiti. In communications with 3<sup>rd</sup> District Commander.
9. Temporary and permanent means of keeping cars off of the grass north of Breakwater Drive: Best solution is to place treated wooden posts in the ground every few feet. Duplessis Bros. Contractors did this for the City Park.
10. Status of moving to electronic receipt of payments and paying of bills: Within 60 days should be paying most vendors via ACH System. Within 90 days should be able to receive payments from boathouse owners.
11. A/R Collection Letters: 30 day grace period for not paying rent on time. Need credible threat we can carry out.
12. Status of working with the Constable and Peter Hamilton as to getting abandoned property removed: Meeting set with City Attorney to understand eviction process and how to remove derelict boats. Waiting for price from constable to remove remaining boats.
13. Reports on Corporate Realty Consulting work: We have numerous sets of files everywhere. Corporate Realty has set up new files and made great strides. Each file will have a "missing items" list.
14. Report on when the Board will be presented with a proposed rate sheet, sign up procedures, set of guidelines, revised written agreement and other necessary components of a formalized program for the use of West End Park and other open areas: Will be able to rent out shelters next month.

Monthly Financial Report:

Mr. Manard went through key issues of report.

Information and Discussion Items:

1. FEMA claims update: Harbor- questioned if process should go quicker with new administration and push from Council Person Guidry. Administration Building – Contract largely done with issues at the moment but should be resolved in the next few months.

Boathouses: See Above

West End Park: Going slow, Capital Projects is in charge.

Other (East Bulkhead) with new administration should move quicker and become clearer in next 60 days where we are going with FEMA Claims Process.

2. Capital Projects Budget (2011-2015): Manard and Fisk will attend meeting on 6/28/2010. Would appreciate input from board.
3. Solving the drainage problem in the Park: Met with the former Landscape Architect. Slow process.
4. The Dip: Boh Bros. has the contract. DPW is ready to move forward but waiting on COE to give the green light. COE has control because of work they are about to do in the area.
5. Website: Website was down because of issues with [www.godaddy.com](http://www.godaddy.com) which is back online now.
6. Fireboat: Money for new fireboat, potentially. In talks with fire department about manning the boat.

Issues presented from audience:

1. Issue brought up about properly tying boat lines. Michael, Lea, Chris, Warner and anyone else interested will meet to come up with a plan and list of supplies needed.

Date and Time of Next Meeting:

The next meeting will be held at 6:30 p.m. on Monday, August 9, 2010 at the First Baptist Church.

Adjournment:

On a motion properly made and seconded, the Board voted unanimously to adjourn the meeting.