



## **WAITING LIST RULES – Restored Harbor**

**(Adopted by the MYHMC Board on September 11, 2018)**

This waiting list will only apply to slips in the Restored Municipal Yacht Harbor which is managed by the New Orleans Municipal Yacht Harbor Management Corporation (MYHMC).

### **ELIGIBILITY**

Persons applying for the Municipal Yacht Harbor (MYH) waiting list must own a documented or State registered vessel at the time of application. Proof of vessel ownership and State registration or U.S. Coast Guard documentation along with proof of required insurance coverage must be provided when requested by MYHMC. Any applicant who was a prior tenant of MYH must satisfy any outstanding balance owed to MYHMC in order to be eligible to be on the waiting list. In order to execute a lease, the vessel to occupy the slip must be in active use, in good operating condition, free of significant defects, and free of the need for significant repairs or refitting as determined in the sole discretion of MYHMC. All vessels will be inspected and measured prior to a lease being executed. MYHMC in its sole discretion may require a slip applicant to provide a letter of “Good Standing” from the Marina in which the vessel is currently moored in order to be eligible to execute a lease. The Application form is found on the last page of this document. All applications must either be mailed or hand delivered to: Municipal Yacht Harbor, Attn: Office Manager, 401 North Roadway, New Orleans, La. 70124, emailed to [whbloom@nola.gov](mailto:whbloom@nola.gov), or faxed to MYHMC at 504-283-9699. MYHMC is not responsible for applications lost in the mail or otherwise not received.

There is no deposit required to be placed on the waiting list.

*A Public Benefit Corporation of the  
City of New Orleans*

[nomunicipalharbor.com](http://nomunicipalharbor.com)

401 N. Roadway Drive New Orleans, Louisiana 70124

The waiting list will be maintained by the MYHMC Office Manager. The list will be updated periodically and posted on the MYHMC web site ([www.nomunicipalharbor.com](http://www.nomunicipalharbor.com)).

### **WAITING LIST PRIORITY**

- 1) Persons on the West Pier waiting list as of September 11, 2018 will remain on the Restored Harbor waiting list in the priority order that existed as of that time (subject to maintaining that status as set forth below).
- 2) All other applicants will be placed on the waiting list in the order of the date of receipt of their application.

### **SELECTION PROCESS**

When a slip becomes available , the slip will be offered to the first applicant on the waiting list based upon the above stated waiting list priority who owns a vessel of the appropriate length and beam for the available slip.

### **NOTIFICATION**

Notification will be given of slip availability to the appropriate slip applicant by email or telephone. Notification will not be made by U.S. Mail. If the chosen applicant cannot be successfully contacted by telephone or does not respond to notification by email within ten (10) days, the next appropriate applicant will be chosen and offered the slip. The applicant that could not be contacted successfully will be dropped from the waiting list.

### **MAINTAINING STATUS ON THE WAITING LIST**

This waiting list will be updated periodically by MYHMC by contacting individuals on the list by either email or telephone. If an applicant cannot be successfully contacted by telephone or does not respond to notification by email within ten (10) days, the applicant will be dropped from the waiting list. Proof of ownership and State registration or U.S. Coast Guard documentation along with proof of required insurance coverage must be provided when requested by MYHMC.

**New Orleans Municipal Yacht Harbor Management Corporation**

**RESTORED HARBOR SLIP LEASE APPLICATION**  
**(Please Type or Print Legibly)**

OWNER NAME(S)  
(Must agree with Registration/Documentation)

\_\_\_\_\_

Office Manager Use Only:

Application #: \_\_\_\_\_

Date Received: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

OWNER'S PRIMARY RESIDENCE ADDRESS:  
(Include Apartment #, City, State, Zip) \_\_\_\_\_

MAILING ADDRESS (Check here \_\_\_\_\_ if same) \_\_\_\_\_

BOAT NAME:  
(Must agree with Registration/Documentation) \_\_\_\_\_

PROOF of REGISTRATION NUMBER/DOCUMENTATION  
NUMBER and PROOF of REQUIRED INSURANCE WHEN  
REQUESTED by MYHMC \_\_\_\_\_

BOAT MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_

BOAT LENGTH OVERALL: \_\_\_\_\_ BEAM: \_\_\_\_\_ DRAFT: \_\_\_\_\_

LOCATION PREFERENCE: (EAST SIDE or WEST SIDE) \_\_\_\_\_

(NOTE: THIS IS JUST A PREFERENCE AND DOES NOT GUARANTEE A SLIP ON A SPECIFIC SIDE OF THE HARBOR)

When completed, please return this form to:

Municipal Yacht Harbor Management Corporation (MYHMC)  
Attn: Office Manager  
401 North Roadway  
New Orleans, Louisiana 70124

or email to [whbloom@nola.gov](mailto:whbloom@nola.gov) or fax to 504-283-9699

In order to sign a lease, the vessel to occupy the slip must be in active use, in good operating condition, free of significant defects, and free of the need for significant repairs or refitting as determined in the sole discretion of MYHMC. All vessels will be inspected and measured prior to a lease being signed.

If you have any questions, please call the MYHMC Office at (504) 283-9676.